**Management Team Meeting Minutes 2-17-2025**

Attendees: Lois Jensen, Marian McDermott, Susan Milliken, Laura Murray, Wendy Pachter, Mehala Vaidhyanathan.

Absent: Michele Bokun

1. Secretary
   1. Prior MT Meeting notes – no updates
   2. Currently on LOA: Donna Doherty, Jenny Jimenez (returning Feb 18), Lois Jensen (returning Feb 25)
   3. Resignations / LOA Requests – Kay Martin (LOA started Feb 3rd), Tove Hellerud (LOA starting Feb 12), Suzy Caro (LOA through at least end of Feb),
   4. Correspondence
      1. SAI Region 1 sent out sponsorship forms to raise money for Contest Weekend.
      2. SAI sent out the booklet for Contest Weekend. Registration deadline is March 11
      3. SAI Region 1 sent out a survey to assess Region 1’s organizational health, musical goals and aspirations of our choruses, quartets and CAL members.
      4. February Mission Retention: February CHALLENGE: Form temporary quartets during one rehearsal session to do singing Valentines. Also, have your chorus director match up members within the chorus to make quartet pairings.
      5. Register now for the early bird special for the 2025 International Convention & Competition ﻿in Columbus, OH.
2. Membership Coordinator (Michele)
3. Prospective members update:
   1. Audrey Reilly has started the audition process (she was voice placed as a bass)
   2. Krysta Petrie hasn’t expressed interest just yet.
4. Membership dates
   1. Feb 23: New Members Contest Prep meeting
   2. March 5: Membership Team Meeting
   3. March 11: Another Open House scheduled. Laura made a great new poster
5. Meetup - clean up**:** no updates
6. Marketing (Laura)
   1. Marketing report
      1. Use new flyer that Laura made for a postcard (white and black). This would be used to get people to join the chorus. We could hand them out along with our new business cards.
      2. We would use the other graphic (red and pink) for getting performances. We can send these to events coordinators at potential venues.
      3. Feather flag (for posting at KOC driveway entrance): Laura is not sure how to design it as there’s not that much space. Laura will be working on it. It’s also much lighter than the current sign we’re using.
      4. SummerPalooza. Janice and Laura haven’t started working on this yet.
      5. Laura will post the two flyers for March 11 Open House on social media, “Things to do in MA”, Nextdoor; should also be posted on local Patches
      6. Laura will have Linda’s nametag this week.
7. Performance Coordinator (Mehala)
   1. Upcoming performances
      1. Apr 27 Newbury Court in Concord
      2. Mehala will begin looking at repeating performances from last year.
   2. Costume and Makeup updates. Joyce is working with newbies to get them costumes and makeup
   3. Grants research update. Mahala will ask Jenny to help her with this.
8. Music (Wendy)
   1. Coaching updates/Wendy’s Calendar: BSC Calendar updated February 2025.

2025

Feb. 28 – March 2 – Vickie Maybury, Retreat

March 11 – Open House

April 27 – Newberry Court Senior Living

April 29 – Friends and Family Night

May 8 - 11th - Regional Contest

August 2-3 – Regional “ED-You (va)Cation and 4 Part Frenzy

Sept 26-28 – Colors of Harmony Weekend – Nikki Blackmer

Oct. 20-25 – International Convention (Columbus, OH)

2026

February 6-8 - Vickie Maybury**,** Retreat

October 26-31 – International Convention (Columbus, OH)

2027

April 29-May 2 – Regional Contest

Management Team Zoom Meetings 6:45pm  
3/17/2025, 4/21/2025, 5/19/2025  
  
Upcoming Music Staff Meetings  
2/20/2025, 4/3/2025, 5/15/20225, 6/26, Summer?

* 1. Retreat planning (coordinators have been assigned) – updates regarding quartet coaching, retreat schedule
     1. Wendy created a schedule for retreat and it was discussed.
     2. Laura will check with Janice if we can come on Friday night to set up the risers.
     3. Bari’d Treasure and Encanto will coach Friday night (Feb 28) with Vickie Maybury at Wendy’s.
     4. Laura will set up the coffee and breakfast items for Sat morning.
  2. Wendy is interested in getting coached by Steve Tramack (from Barbershop Harmony Society) from NH. Mahala was able to get his contact information and gave it to Wendy. Wendy will contact Steve.
  3. Wendy’s schedule with Greater Nassau – to be determined as it gets closer to SAI Contest in mid-October

1. Financial Coordinator (Marian)
   1. Financial Report, Category Transaction, Uncleared Transactions. Total BSC funds available at Citizens Bank $20,948.31 checking, including BSC Checking at Citizens Bank: $1,323.96, less Angel Fund of $1,863.67), less $1,180.00 uncleared transactions, plus a Venmo balance of 0 and Money Market of $22,669.31. Members: 28; all members’ dues are up to date.
   2. Donations: Monthly donations have been set up by Christine Magnan through American Online Giving Foundation, Inc (Benevity)
2. Team Coordinator Reports
   1. Chorus Activities – Gail will be organizing the skits at retreat
   2. Facilities – Janice will announce at rehearsal when we can put up the risers for retreat.
   3. Standing Committees
      1. Nominating – (Committee: Ruth, Ginny, Ellie)
         1. Financial, Marketing, and Membership Coordinators are up for election. Michele doesn’t have any candidates yet for Membership.
         2. BSC Management Team Election and Installation dates for 2025-2026 term will be:
            1. April 22nd for the election
            2. May 20th for the installation.
      2. Standing Rules / Bylaws – no activity yet
   4. Website Team updates:
      1. Jenny is acquainting herself with support tasks
   5. Fundraising activities
      1. Sell sound system: Laura will work on this in the Spring
      2. Yard sale next summer update - The team will meet and find out when we should have the yard sale. Laura suggested everyone save items for a yard sale.
      3. Selling Wendy’s leather purses. They will be sold at the yard sale.
      4. Riser rental to VocaMotion – no interest from VocaMotion
   6. Reminder to check BSC Website Communications emails
   7. SAI Challenges found at https://sweetadelines.com/mission-retention
      1. Jan - Baby Come Back (re-engaging past members)
      2. Feb – Matchmake, Matchmaker (forming quartets) – Wendy will make 3 quartets and Laura will take a picture and send it to Lois. Lois will send it in to SAI.
      3. Mar – Easy as 1,2,3 (recruiting new members). Michele might want to organize this.
3. Next Meeting: Monday, Mar 17, 2025. Future Zoom Meetings 2025 Schedule: Apr 21, May 19